

**Minutes of Executive Committee Meeting held on Wednesday 16<sup>th</sup> July 2020 at 7.00pm via Zoom**

Present:

Robin Sutton  
Kirsty Carter  
John Fuller  
David Godsmark  
Patrick Kadewere  
Carol Leonard  
Alan Wilcher  
Alan Paul  
Nik Collett  
Vic Nickson  
Mike Brooks

Chairman  
Secretary  
Executive Member  
Executive Member  
Executive Member  
Executive Member  
Executive Member  
Executive Member  
Executive Member  
Website Coordinator  
Cambridgeshire Police



ITEM	DISCUSSION AND DECISIONS	ACTION
<b>1. Apologies for Absence</b>	Vic Kerlin, Roy Gerstner, John Glanville, Dave Harrowing, Phil Ingamells and Geoff Varley.	
<b>2. Minutes of the previous meeting</b>	The minutes of the meeting held on 22/01/2020 were approved.	
<b>3. Executive 2020 – 2021</b>	Everyone agreed to stand again though Vic Nickson is happy to be co-opted once again as Website coordinator. 3 spare places for nominations on the committee. Nomination forms will be sent out with the AGM information and will also be put on the website.	
<b>4. AGM planning</b>	AGM agreed date of 12 <sup>th</sup> September from 10.00 – 11.00 via Zoom. Notice of AGM to be sent out week beginning 10 <sup>th</sup> August with AOB and nominations to be received by 28 <sup>th</sup> August. Robin to work out maximum number of AGM participants on Zoom – likely to be 50. Eventbrite to be used to control number of attendees and link to Zoom meeting can be included on the ticket. Mike Brooks offered Multi-screen option at Police HQ if it would help. Chair, Secretary and Treasurer to be elected at first meeting – Robin, Kirsty and John all happy to continue in the roles. AGM agenda confirmed. John suggested “Matters raised by members” as a better title than AOB. Robin suggested that Zoom pro was bought at a cost of £119.90 per annum. Other options such as Microsoft Teams had been explored but Zoom seems the most familiar for the vast majority of people. All agreed and Robin will purchase.	<b>Eventbrite event to be set up for the AGM</b>  <b>Robin to purchase Zoom Pro</b>
<b>Alert/Website</b>	Robin has spoken to Sara Cooper, Communications expert with Police, and looking at training on V4 in Autumn. Very positive conversation on working together. Database cleanse before V4 of Alert is needed and will require all of us to work through. Vic confirmed all enquiries have been processed. Police are the paying customer for Alert and take priority over NHW. Vic highlighted the tools available on National NHW for mapping.	
<b>AOB</b>	<ul style="list-style-type: none"> <li>Alan highlighted marital fraud. Now his degree absolute has been granted, he is happy to speak freely about his experience.</li> </ul>	

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	<ul style="list-style-type: none"><li>• Patrick highlighted the good work that NHW has been doing during lockdown. Robin reported that National is providing some thank you cards for coordinators for distribute as appropriate.</li><li>• Alan highlighted crime data supplied to NHW and the lack of data. Mike will follow up as there are inconsistencies across areas.</li><li>• Vic asked about areas for Database access for Graham and Patrick. Kirsty now has permission as an MSA. Robin suggested that everyone on the Exec should have District MSA access. Further discussion at first meeting as a new committee.</li></ul>	
<b>9. Date of Next Meeting</b>	Saturday 12 <sup>th</sup> September from 10.00 – 11.00. Annual General Meeting via Zoom.	