



Annual General Meeting

held on 28th September 2019

Minutes

1. Apologies for Absence

The Chairman welcomed and thanked those present for attending (**Appendix A**) Apologies were received from Alan Paul, Morcom Lunt, Phillip Miller, Robin Chandler, Roger Pinner, Karen Springthorpe, Jayne Robinson, Wendy Mendham, Lesley Wells, Kirsty Carter, Geoff Varley and Carleen Parker.

2. Approval of 2018 AGM Minutes

Approval of the draft 2018 Annual General Meeting minutes was proposed by David Godsmark and seconded by Brian Reynolds

On a show of hands, the minutes were approved

There were no matters arising.

3. Chairman's Report

Chairman Robin Sutton spoke of the changes that were occurring in the organisation at a national level and these were exciting times for the organisation. He had enjoyed his first year as chairman and pledged to himself at the start to get out around the county and see for himself how NHW was performing locally. He stated there were some areas which were working well whereas in others, NHW appeared to be dead or dormant. Lack of representation on the county committee was restricting development and called on members to become involved especially from those areas which were not or under represented.

He had met with many Coordinators and a constant theme emerged regarding lack of or inconsistent communications from the police. He stated he had a meeting scheduled with the police where he would be proposing a minimum standard for communications countywide which was sustainable.

He had also identified that coordinators needed training to be able to deliver accurate and helpful advice on issues such as domestic violence, scams and wellbeing. He stated the constabulary had agreed to hold a day of 'masterclass sessions' in the spring (2020) where members will be able to receive training on a range of issues.

He spoke of a change in NHW delivery towards helping communities to stay healthy and safe and touched on areas of mindfulness and wellbeing. These were in addition to core crime reduction and prevention stating that healthy communities are more likely to be stronger where crime became less prevalent. He wants Cambridgeshire to become involved in these new areas.

Finally, he spoke of the hard work that the current committee had undertaken on behalf of the county organisation. He thanked them for their work but stated again they needed more

help if they were to be truly reflective of the areas the association covers. He urged more members to join the committee.

4. Treasurer's Report

The Financial Report had been circulated to attenders in advance of the meeting along with the other papers for the AGM.

The Treasurer, Morcom Lunt was unable to be present and the Chairman presented his report and statement of accounts.

The notes below should be read in conjunction with the "Financial Statement for AGM.docx"
See Appendix 2

All figures are rounded to the nearest pound, and where relevant, for the year ended 30th June.

Key figures

	2019	2018
Available cash at 30 th June	4,754	5,782
Change year on year	132	-1,211
Deposits held for St Ives and March	369	369
Value of street signs in stock	1,244	649
Value of signs sold	2,500	1,712
Number of signs sold	203	134
Donations received	179	23
Total Expenditure on Trustee expenses, printing	621	1,331

Metro Bank Account

The Metro Bank account is now the sole repository of the Cambs NHW Force Association funds.

All payments have to be authorised in writing by at least two trustees. Large payments (eg special printing and grants) are authorised by Executive Committee approval recorded in meeting minutes.

In August, £383.51 was transferred to the Force Association account for safe-keeping following the March District group becoming non-active. In total, £752 is now held for March, St Ives, and Trumpington in addition to the "Available cash".

Street Signs

Normanton Screen Print (NSP) supplied all the street signs purchased during the year.

As part of the resolution of the sign rivet failures in 2017, NSP provided several signs free of charge. The accounts reflect the introduction of their value into the assets which complicates year-on-year comparisons.

Printing

As noted last year, the £388 cost of the reprint of “Want to Make a Difference?” leaflet is included in the 2018-2019 Total Expenditure” figure,

The equivalent 2017-2018 figure included the printing of Member Guides and vinyl Window Stickers.

There were no questions raised.

The Chairman drew attention to the years of dedicated and diligent work that Morcom had done in his role as Treasurer and Cambridge representative. On behalf of the Association he thanked him personally on behalf of the Executive. This was unanimously endorsed by all present.

5. Amendments to Constitution

The Chairman proposed that changes to the Constitution as set out in Appendix 3. Adoption was proposed by David Godsmark and seconded by Vic Nickson.

On a show of hands, the new Constitution was adopted nem con.

6. Nominations and Elections of Members to the Executive Group

The Chairman displayed the current members of the Executive Committee that were prepared to stand for re-election.

Executive Members Prepared to Stand for Re-election	
Alan Paul – Peterborough Association	Phil Ingamells – Co-opted East Cambs
John Glanville – Peterborough Association	Kirsty Carter – Co-opted South Cambs
David Godsmark – East Cambs. Association	John Fuller – South Cambs.
David Harrowing – Fenland (Wisbech)	Robin Sutton – Fenland
Frederick Roy Gerstner – Fenland (Whittlesey)	Vic Nickson – South Cambs. (Cambourne)
Geoff Varley – South Cambs. (Linton/Sawston)	

Their re-election was proposed by Kevin Evans and seconded by Brian Wilson. All were elected by members present.

Additionally, the following members were proposed for election to the Executive Group:

Graham Carver – Dry Drayton - proposed by Sue Shimmens and seconded by Brian Reynolds

Patrick Kadewere – Huntindon – proposed by Janet Thomas and seconded by Alice Sedgwick

Carol Leonard – Cambridge – proposed by Alan Brown and seconded by Ashley Shepherd

Alan Wilcher – Ramsey – proposed by John Fuller seconded by Brian Wilson

All were elected unanimously.

7. Any Other Business (pre notified)

There were no pre-notified business items.

The Chairman closed the meeting at 1310 thanking the constabulary for hosting us and special thanks to police staff Vic Kerlin and Mike Brooks for their help and support.

Appendix A

PRESENT	NAME	DISTRICT	MEMBER
	Pat Akers	Huntingdon	Y
	Tracy Ansell	Huntingdon	Y
	Alan Brown	Huntingdon	Y
	Valerie Godby	South Cambs	Y
	Graham Carver	South Cambridgeshire	Y
	Christian Hogg	Peterborough	
	Julie Coales	Fenland	Y
	Roger Daw	South Cambridgeshire	Y
	Kevin Evans	East Cambridgeshire	Y
	Peter Fox	Cambridge	Y
	John Fuller	South Cambridgeshire	Y
	David Godsmark	East Cambridgeshire	Y
	Barbara Harrison	Huntingdon	N
	Teresa Harrold	South Cambridgeshire	Y
	Caroline Henderson	Huntingdon	Y
	Debbie Hose	Huntingdon	Y
	Kathy Ingram	Littleport	Y
	Nick Jones	East Cambridgeshire	Y
	Marion Kadewere	Huntingdon	N
	Cllr Patrick Kadewere	Huntingdon	Y
	Ray King-Underwood	Huntingdon	Y
	Wendy King-Underwood	Huntingdon	N
	Carol Leonard	Cambridge	Y
	Margaret Lumb	Bluntisham	Y
	Victor Nickson	South Cambridgeshire	Y
	Sue Shimmens	South Cambs	Y
	Roger Read	Huntingdon	Y
	Brian Reynolds	South Cambridgeshire	Y
	Keith Ross	Huntingdon	Y
	Patricia Rudd	Cambridge	N
	Michael Salter	Huntingdon	Y
	Alice Sedgwick	Huntingdon	N
	Ashley Shepherd	South Cambridgeshire	Y
	Richard Smallshaw	Huntingdon	Y
	Margaret (Maggie) Smith	Huntingdon	N
	Robin Sutton	Fenland	Y

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	Janet Thomas	Huntingdon	Y
	Rosey Feuell	Cambridge	Y
	Mary Webber	Peterborough	Y
	Alan Wilcher	Huntingdon	Y
	Byron Williams	Huntingdon	Y
	Angelina Williams	Huntingdon	N
	Brian Wilson	Huntingdon	Y
	Annabelle Goodenough	Crimestoppers	
	John Hayward-Cripps	CEO NWN	
	Andy B	Speedwatch	

Appendix B

Balance Sheet for 2018 - 2019

Sales		0.00
Road Signs		<u>2,500.00</u>
Total Sales		2,500.00
Cost of Sales:		
Opening stock	-649.43	
Stock Purchase	-2,520.60	
Closing Stock	1,243.92	
Net Cost of Sales		<u>-1,926.11</u>
Gross Profit		<u>573.89</u>
Other Income:		
Interest Receivable		0.00
Donations Received		<u>179.00</u>
Total		179.00
Total Income		752.89
Expenses:		
Printing	-388.00	
Chairman Expenses	0.00	
Accountant Fees	0.00	
Trustees Expenses	-233.32	
Web Expenses	0.00	
Secretarial Expenses	0.00	
Sundry fees	0.00	
Grants	0.00	
Total expenses		<u>-621.32</u>
Net (loss) / profit		<u><u>131.57</u></u>

Balance Sheet for 2018- 2019

	Brought forward	Movement	Carried forward
Assets			
Stock	649.43	594.49	1,243.92
Debtors	0.00	0.00	0.00
Current Account	4,754.10	-472.92	4,281.18
Total Cash	4,754.10	-472.92	4,281.18
Total Assets	5,403.53	121.57	5,525.10
Liabilities			
Creditors	0.00	0.00	0.00
Accruals	-10.00	10.00	0.00
Deposits Held	-368.65	0.00	-368.65
Total Liabilities	-378.65	10.00	-368.65
Net Assets	5,024.88	131.57	5,156.45
Represented by:			
Brought forward	5,024.88	0.00	5,024.88
Profit for current year		131.57	131.57
Surplus Carried forward	5,024.88	131.57	5,156.45

