

**SUBJECT:** Cambridgeshire Neighbourhood Watch Executive Group

**HELD ON:** Thursday 8<sup>th</sup> Oct 2009 at 6.30pm

**LOCATION:** Police Headquarters

**PRESENT:** E Cloke, T Beney, J Warrington, S Lawrence, R Outram, B Mortlock, S Moore, K Evans, J Fuller, H Chandler, P Ormerod, C Aston, M Lord, P Wilderspin, G Everson,

**APOLOGIES:** V Nickson, T Bracken, S Carney, T Moor and A Wilcher

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**1. Apologies for Absence**

Apologies were received from A Wilcher, T Bracken, S Carney, V Nickson, T Moor

**2. Approval of Last Minutes**

The minutes were approved and signed by the Chairman

**3. Matters Arising**

- Introduction of JNHW in Peterborough. This cannot go ahead as no funding could be procured. Item closed

**4. Chairman's Report**

**E Cloke**

**During the last year the group:**

- Planned and ran a Conference in January which was rated as very useful by attendees.
- Re-established the relationship between officers of the Group and Senior Managers of the force.
- Submitted three applications for funding to the Gov NHW fund of which one was successful.
- Commissioned the design and completion of a CNHWEG website which is now live and can be found at [www.cambsnhw.org.uk](http://www.cambsnhw.org.uk)
- Appointed a publicity manager within the Group Mr B Mortlock
- Published and distributed a Directory of NHW Officers.
- Tried the Clustering of a group of villages which bound the A14.
- Established Quarterly reporting. Reports to be included on the national mynhw website.

**The ongoing work of the group includes:**

- Creation of a Co-ordinators Handbook **Completed**
- A review of the Structure of Cambs NHW
- Planning the next conference
- Creation of an Annual Report to facilitate assessment of our performance against the Service Level Agreement we have with the police.

- Creating financial systems and processes to enable certain justifiable local NHW expenses to be refunded.
- Increasing the membership of the CNHWEG.
- Extend the Clustering approach to other villages where appropriate.

**5. Treasurer's Report**

**E Cloke**

The accounts were presented to the meeting and copies distributed. They had been submitted for Independent Examination and were approved. A NHW member had offered to act as Treasurer but was not able to attend all meetings. **Action** A planned future meeting of the Executive Committee will review all aspects of the Groups finances and the role of Treasurer and report back to the next Group meeting.

**6. Update on the Co-ordinators Handbook**

**S Moore**

The Co-ordinators Handbook subcommittee had completed their work and presented copies of the Handbook on CD to members and guests. A copy of the Handbook will be placed on the website. The police members will launch the Handbook during Not in My Neighbourhood Week.

**7. Update on Conference Planning**

**T Beney**

The conference is planned for 6<sup>th</sup> February 2010 location, Hinchingsbrooke Performing Arts Centre.

Attendees were requested to publicise the date to NHW members. Registration details have not yet been finalised. Currently publication by email should go ahead, postal distribution to follow once registration details are available. B Mortlock has been co-opted to the subcommittee in his role as Publicity Manager. Information about the programme will be placed on the website.

**8. Update on Structures Subcommittee**

**S Moore**

To date this subcommittee has not met. A first meeting is planned for 16<sup>th</sup> October 2009 at Chord Park.

**9. Report Back on Funding Bids**

Of the three bids submitted only one was successful. Unfortunately the bureaucracy surrounding the administration of the money on offer coupled with a late approval meant that the funds had to be refused. It was decided not to send a letter of complaint to the Home Office this time but to learn the lessons for the next offer of funding.

**10. Policing Update**

During the last year: CNHWEG is not well understood by Peterborough. Attempts are being made to promote the work of the Group.

One funding bid by the Safer Peterborough partnership to the Home Office Safer Homes Fund had been successful . The matters of signing necessary contracts and administration had been completed and the relevant Gardening scheme should commence shortly.

BGL Insurance had donated £6k to the Bobby Scheme.

Diesel thefts. Two companies had funded lorry stickers which cut diesel thefts overnight.

- There have been many examples of excellent joint working of which the Co-ordinators Handbook is an example.
- NHW supported by police personnel submitted 3 strong bids for Home Office funding. T Beney deserves congratulations for the bid he led on.
- Relationships with NHW are starting to be clarified within the force and at higher levels. Strong steers are being received from NNHW and the ACPO lead on NHW.

Future activities will include:

- Work on the database aimed at improving communications.
- Investigations around the possible reintroduction of the alert scheme.
- Production of a joint Police/ CNHWEG work plan

#### 11. AOB

Carol Aston

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Brian Mortlock. Had represented NHW on a phone in radio programme. Attended new style Fair in March. NHW was not expected and no accommodation had been provided.

Kevin Evans Drew the Group's attention to the newly added NHW objective around fire prevention.

John Fuller. Questioned the effectiveness of the publicity for the AGM given the low attendance from members and suggested a revision of the strategy.

He confirmed that Cambridge City had not sought to take advantage of Home Office funding.

## 12. Election of Officers

The following people were elected to serve as officers for the next year:

E Cloke	Chairman	Group and Exec
T Beney	Vice Chair	Group and Exec
S Moore	Secretary	Group and Exec
J Warrington		Group and Exec
B Mortlock		Group
R Outram		Group and Exec
K Evans		Group
V Nickson		Group and Exec
S Carney		Group

**Action:** Constitutional position on appointment to Executive Group to be reviewed at next Executive Committee Meeting.

Next Meeting January 12<sup>th</sup> 2010, Start time 7pm. Location Conference Room Police HQ.