

Executive Group Meeting of 22nd July 2014
held at Police Headquarters, Hinchingsbrooke

1.**1. Present**

John Fuller (Chair)
Val Godby (Secretary)
Morcom Lunt (Treasurer)
Polly Wilderspin
Roy Gerstner
Vic. Nickson
Geoff Varley
Dave Harrowing
Sue Harrowing
David Godsmark
Eddie Cloke
Karoly von Glos
Constable Lisa Raby
Inspector Paul Ormerod

**1.1 Apologies for absence**

Alan Paul
Richard Taylor

2. Minutes of meeting held on 30th April 2014 - Comments and approval

Minutes of the April Executive meeting were agreed subject to clarification that Cambridge City had also submitted a bid for financial support.

3. Matters Arising that remain unresolved - see also Action Log for all updates (Annex A)

Skydrive - liaison between DG and RT to continue and agree format of folder, files etc.

Action DG and RT

4. Treasurer's Report

ML spoke to his circulated report (attached) drawing attention to:

1. The bank balances' total includes £543 belonging to St Ives NHW. It is the balance on donations received from Waitrose and the local Council and held in the Cambridgeshire account to avoid the need for St Ives to set up and run their own account.
2. A budget of £2,100 has been agreed as a grant to the Cambridge City NHW area.
3. Ignoring the value of the 55 signs carried forward in to 2014-15, the available cash is therefore £6560, a reduction over the year of £3,754.
4. The margin on sales of signs does not include the costs of packaging that will appear in the 2014-2015 accounts (between £1.66 for single deliveries and £2.67 for a package containing between 2 and 6 signs). The total being around £60.
5. The Peterborough grant included £1,168.20 for crime prevention items intended for resale.
6. The last item as yet unpaid for the Peterborough project (two folding tables – part of Item 8) will reduce the available cash by some £47.

5. NHW Development.

PO reported on a number of staff changes within the constabulary. He was about to change his role and move from East Cambs and take up a position in corporate development at HQ which came with a promotion to T/Chief Inspector. He would though continue in his lead role of supporting watch schemes. The meeting congratulated Paul on his promotion and wishes him well in his new role.

Changes were also being made in Fenland where Mike Hills was taking over the district command and in South Cambs where James Sutherland was taking over from Darren Alderson. He stated there were still changes being made and it would take some time for them to all re-locate.

PO spoke of the need to focus on the development plan agreed at the joint working group. Key was more training of police staff around use of ALERT and understanding of what NHW can offer officers. Constable Lisa Raby would be leading this training.

NHW members present spoke of the need to develop consistency across the Force in terms of messaging and communication generally. PW raised concerns regarding 101 service and deterioration in system. Noted P&CC was surveying community and needed to hear about difficulties. PO confirmed 'AVANTI' was not being abused but numbers using the system were low. PW queried policy of not being able to report second hand as she thought CSW did this routinely. PO to clarify with Ed Essad.

Action PO to clarify

ALERT system – JF reported that there were a number of self declared co-ordinators on system that needed resolution. Currently 1674 approved co-ordinators. He requested area administrators review their status. Request made that where administrators have operating queries they contact JF first. If he cannot resolve he will take queries up with Lisa Raby if appropriate.

Action - Alert Administrators

Funding – discussion held on further funding bids. DG spoke of bid made to raise awareness in East Cambs. EC said still had 'goodies' in his store will E-mail details to other members. VN was researching cost of items for generic use across South Cambs. Query raised regarding promotion of 'security skins' as a form of property marking. Not clear what the Force's crime prevention policy is on these. PO to clarify position.

Action PO

6. Regional Issues

The meeting considered comments regarding reports appertaining to National Survey, Ethics and Standards, Co-ordinator Approval and 'Compare the Market' sponsorship initiative.

Views varied as to the value of the reports, especially the survey, where the numbers completing seemed very low. It was agreed that parts of the Ethics and Standards document would strengthen our current constitution. JF reported that the 'Compare the Market' initiative resulted in national print of new roundels with 'meerkat' design. Cambs will get around 10k. They are for new schemes and not general replacement.

Action – JF

7. AGM and Conference.

Date confirmed for 27th September. JF reported Charles Kitchen, Director of Public Engagement and Communications for the P&CC will speak as will Kate Daisley from NHWN. The Chief Constable has been contacted but confirmation not yet received. Brian Wilson has agreed to assist with arrangements.

Action - JF

8. Website Report.

VN had circulated his report. Vic requested that we consider putting electronic signature block on our web emails. Agreed.

Action - VN

9. AOB.

EC will e-mail list of 'goodies' held at St Ives.

Action - EC

10. Date Next Meeting

Tuesday 22nd October 2014 at 7pm.

