

Executive Group Meeting of 30th April 2014 held at Police Headquarters, Hinchbrooke

1. Attendance

1.1 Present

John Fuller (Chair)
Val Godby (Secretary)
Morcom Lunt (Treasurer)
Polly Wilderspin
Roy Gerstner
Vic. Nickson
Geoff Varley
Dave Harrowing
Sue Harrowing
Alan Paul
Richard Taylor
Eddie Cloke
Karoly von Glos
Constable Lisa Raby
Inspector Paul Ormerod



1.2 Apologies for absence

David Godsmark

2. Executive Membership

2.1 Chairman (JF) welcomed Roy Gerstner to his first meeting representing Fenland Whittlesey area.

JF also reported that Richard Taylor has resigned from the Vice Chairman's role in Peterborough but wished to stay on the executive committee. Richard had shown great interest in helping with IT issues and it was unanimously agreed to co-opt Richard Taylor for the remainder of the executive year. It was noted that it will be for Peterborough District to nominate appointments to the executive from their elected officers.

Sue Harrowing had also offered to help out with executive duties in Fenland (March area) and agreed to be co-opted. Agreed unanimously

2. Minutes of meeting held on 22nd January - Comments and approval

Minutes of the January Executive meeting were agreed.

3. Matters Arising that remain unresolved - see also Action Log for all updates (Annex A)

3.1 Skydrive

Update given by Richard Taylor. Morcom Lunt asked a number of question regarding format and retention issues. Following further discussion he agreed to circulate his paper for information. Richard Taylor to continue to build reference site in accordance with ML's proposals in terms of Folders, Files and Content.

Action ML/RT

4. Treasurer's Report

Morcom Lunt (ML) had circulated copies of his report. See Annex B. Eddie Cloke queried whether the monies from the St.Ives account sent to ML were shown in the statement. ML confirmed they were in the

Agreed at meeting 22.07.2014

account. ML also reported that more street signs had been ordered and delivery imminent. An increase in sign purchase was noted. The report was agreed.

5. NHW Development

a) Update on work streams –

- i) Improvements to information sharing to enable better identification and communication of crimes to NHW was still work in progress. Disappointment was expressed about the time this was taking and the lack of update. Alan Paul suggested that officers attending crime scenes/victims could suggest to victims they contact NHW. **Action PO**
- ii) Update Memorandum of Understanding – revised document discussed. Suggestion made to include a requirement that police promote NHW to support victims of crime. It was also stated that Sussex has a good document on their website which includes requirements at different levels across the Sussex district which would be useful to consider. Agreed to further amend our agreement and consider Sussex. **Action PO/JF**
- iii) Watch Schemes police post up for review. JF reported he had been asked to submit views on relevance of post to NHW. All agreed that Lisa Raby's role is crucial in supporting the development of watch schemes and we want it to continue. JF to submit comments to Sgt. Lidstone. **Action JF**
- iv) Following cancellation of the Force's Engagement Board and following concerns raised by CSW and NHW at the last working group, JF and Stephan Gidlow had met with Sarah Cooper, Head of police corporate communication. It was agreed that it was unclear as to what the future arrangements will be for voluntary groups to feed into the constabulary at a strategic level. Also, no one seemed to own the responsibility for the ALERT system and this needed resolving. It was noted that the P&CC has appointed a Director of Engagement and Communications. Sarah Cooper to seek guidance from Assistant Chief Constable. Corporate Communication has re-organised and appointed Lauren Alexander to lead on watch schemes. Issue to be taken up through working group. **Action PO/JF**

b) Alert - The system remains clunky and use by police staff is very variable. Area administrators struggle with some parts of the system and more training is needed from VISAV to help us get better use from system. Lisa Raby reported that she will be training more police staff to use the system including detective/investigators. Agreed to follow up through working group.

Action PO/LR

c) Funding Needs/Bids - It was reported that Cambridge City had submitted a bid and South Cambs (Histon) was in the pipeline. It was also noted that we had not been requested to submit any return to the P&CC on last year's grant. All to consider further bids and submit applications to ML.

Action All

d) Publicity Materials – Agreed that more copies of the 'Stay Safe' booklet were required. Current print now being distributed to police SPOCS. Area reps to let JF know quantities needed. **Action All**

e) Regional and National Issues - Results of the national survey into NHWN were still not available but are being progressed by the national office. Results expected in next three months. JF reported he had been appointed Vice Chairman of the Eastern Region. JF reported that eastern region had considered award submissions. None were received from Cambs. There was also an opportunity for an Exec. Member to attend the national award ceremony in London on Friday 20th June. Members to consider and let JF know.

Action All

6. Website Report – Vic Nickson spoke to his circulated report. More hits are being registered. Alao felt need to request the full address of enquiries as postcodes were not always helpful. JF congratulated and thanked Vic for his continued oversight and development of the site.

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7. Area Updates

Written and verbal reports received from all areas. Considerable variance across the county in terms of development and liaison. Significant gaps in Fenland in the March and Chatteris area. Comments will be taken forward to the next working group. **Action PO/PW/JF**

8. Date of Next Meeting

County AGM and Conference date discussed. Preferred date agreed Saturday 27th September 2014 with Saturday 4th October as a fall back. Paul Ormerod to check availability of facilities at HQ and let JF know. **Action PO/LR**

7pm Wednesday 23rd July 2014 at Police Headquarters, Hinchingsbrooke Park, Huntingdon. **This date was subsequently changed to Tuesday 22nd July.**