



CAMBRIDGESHIRE NEIGHBOURHOOD WATCH



Minutes of the ANNUAL GENERAL MEETING (AGM) 11 October 2012

Present: 71 members. See attachment 1

1. Apologies for absence

June Warrington the elected chairman sent her apologies. See also attachment 1

2. Approval of 2011 AGM Minutes

The approval was proposed by Lawrence Wright, seconded by Ivan Hammond and approved by those present.

3. Matters Arising

Generally matters arising are covered in the reports that were circulated before the meeting. No other matters were raised.

4. Chairman's Report

John Fuller explained that the elected chairman, June Warrington, has been ill and for some months Polly Wilderspin had been undertaking the role. In July he was asked to become acting chairman.

Until her illness June had been a very active chairman and for many years a valuable member of the group.

He explained that NHW has been actively involved with the changes that have occurred within the constabulary, and he expects this participation to continue and that the demands on neighbourhood watch will increase.

NHW is part of a national organisation for which there is a strategic plan and this questions how NHW should give good value for money.

For the full report see attachment 2

5. Treasurer's Report

Morcom Lunt explained that he took over the role of treasurer in July from Polly Wilderspin and was very impressed with the extent of her work in bringing order to the NHW financial record keeping. These records show for the year to 30 June 2012:

Income	£210
– Sale of signs(net of discounts)	£1,253
– Less cost of sales	(£1,087)
– Donations and grants	£ 37
– Bank interest	£ 7

Expenditure	£790
– Officers' expenses	£131
– Trustees' expenses	£416
– Grants approved (3)	£190
– Sundry expenses	£ 53

At the beginning of the current financial year, on 1st July, we had £10,553 in the bank, stock valued at £358, and £216 owed to creditors resulting in a total of £10,695, compared with £11,275 last year.

Morcom summarised the report shown in attachment 2. He also advised NHW members that money is available in the form of “seed corn” grants, and that the web site explains how to apply.

The accounts had been independently examined by Mr Iain Wilson FCCA who stated that he had not found any problems with them. Val Godby proposed that the accounts be adopted; this was seconded by Geoff Varley and approved by the members.

6. Secretary’s Report

The report was circulated prior to the meeting and is shown in attachment 2. Polly Wilderspin summarised the report for the meeting and added:

Grants have been provided to the following:

- £10 to St Ives for the hire of a room
- £30 to Burkett Way scheme, Histon for covering mailing costs
- £50 to Cambridge to assist the recently formed group.
- £100 to Werrington to establish a group.

If members need funds and have been unsuccessful in obtaining them from elsewhere they should submit a request.

She thanked the constabulary for their wholehearted collaboration with the executive group throughout the process of Op Redesign. The constabulary have restructured and NHW has established a new improved working relationship with the new local police teams. This together with the formation of village groups has greatly improved the effectiveness of NHW. It is hoped that by Christmas all areas will be working with the new engagement format.

Not all areas are represented on the executive group, with vacancies existing for some areas, notably Huntingdon District, Whittlesey and March.

7. Nominations and Election of Members of the Group

The chairman explained that the names of the candidates for election had been posted on the web site and listed them as follows:

Polly Wilderspin)
Vic Nickson) elected last AGM
June Warrington)

And the following who have been nominated:

John Fuller
Morcom Lunt
Alan Paul
David Godsmark
Geoff Varley
Val Godby
Dave Harrowing

He asked that they be elected en bloc. This was proposed by Lawrence Wright, seconded by Ivan Hammond and they were duly elected by those present.

There are still vacancies on the executive committee and interested members were asked to make contact after the meeting.

8. Election of Honorary Officers for the Executive Group

The chairman explained that the constitution required that the executive group elect the three officers. The Officers have been nominated as:

Chairman	John Fuller
Treasurer	Morcom Lunt
Secretary	Polly Wilderspin

These were duly elected by the members of the executive group.

9. AOB (pre-notified topics)

No issues have been pre-notified and none were raised at the meeting.

The chairman closed the AGM at 8.15 pm
(from which point the presentations evening continued)

AGM 2012

APOLOGIES

Cheryl Gresswell, Bar Hill	Ken Murphy, Litlington
Janet Williams, Swavesey	Beryl May, Fowlmere
Gill Bywater, Papworth	Betty Aveling, ????
Teresa Smith. Shepreth	Mrs Anne Fear, Shudy Camps
Terry Shaw, Melborn	Norman Hutchinson, Gamlingay
Linda Murphy, Litlington	Norman Wedley, Peterborough
Dorothy Woods, Fowlmere	John Clubb, Hartford
James Snell, Graham	June Warrington, March
Dorothy Woods, Fowlmere	Jerry Lancaster, Tadlow

PRESENT

(71 members)

	NAME	AREA
A	John Aitken	Stukely Meadows
	Susan Astle	Perry
B	Ian Bates	Cambridge
	Marje Barley?	Werrington
	Andy Bush	Hilton
	Mick Bond	Chettisham
	Collette Bradshaw	Papworth
	Walter Bradshaw	Papworth
	Les Burwitz	Bassingbourn
C	Alan Choat	Bar Hill
	B E Cloke (Eddie)	St Ives
	Julie Coales	Wisbech
	Leon Covington	Orwell
D	Elizabeth Dear	Godmanchester
	Dr P P Dendy	Great Shelford
	Carol Driver	Littleport
	Robert Dudley	Hemmingford Abbots
E	Mr Bev Edwards	Barton

E	Kevin Evans	Ely
	Grace Everson	Arrington
F	Mrs Margaret Footner	Brampton
	Kathleen foreman	Stapleford
	Peter Fox	Cambridge
	John Fuller	Bar Hill
G	David Godsmark	Ely
	Valerie Godby	Girton
H	Ivan Hammond	Werrington
	Dave Harrowing	Tydd St Giles
	Susan Harrowing	Tydd St Giles
H	Audrey Hindle	March
	Lee Howard	Chettisham
I	Kathy Ingram	Littleport
J	Tom Jackson	Hartford
	Lester Johannes	Histon
K	Jonathan Kenney	Tadlow
L	Jo Lauterpacht	Barrington
	Morcom Lunt	Cambridge City
	Sandra Lunt	Cambridge
M	Alan Mackender-Lawrence	Huntingdon
	Carlene Meyer	Godmanchester
	Philip Miller	St Ives
	Michael Monks	Whaddon
N	Vic Nickson	Bassingbourn
	Mike Norris	Holywell-cum-Needingworth
O	Insp. Paul Ormerod	Constabulary
	Dr Angela Owen-Smith	Hartford
P	James Parker	Brampton
	Maggie Putman	Perry
S	Karen Springthorpe	Wentworth
	Judy Stanley	Tilbrook
	Geoff Smith	Werrington
T	Michael Tidball	Willingham
	Maureen Townsend	Melbourn

T	Phil Townsend	Melbourn
	Rosemary Turner	Stapleford
V	Mrs Janet Vanhinsbergh	March.
	Mr Stan Vanhinsbergh	March.
	Geoffrey Alan Varley	Girton
	Karoly von GLOS	Cambridge
W	Sue Wall	Alconbury
	Roger Wall	Alconbury
	Polly Wilderspin	Swavesey
	Clive Williams	Buckden
	Alan Williams	Ely
	Lynne Williams	Ely
	Mary Wilson	Sawston
	Brian Wilson	Hartford
	David Wordsworth	Quiet Waters
	Sue Wright	Werrington
	Lawrence Wright	Werrington
Z	Rita Zwickhorst	Arrington

In addition there were the guest speakers and invited guests manning the displays.

THE OFFICER'S REPORTS

CHAIRMAN'S REPORT

Some of you will know that I have recently accepted the invitation from your Executive Group Members to act as chairman until the Annual General Meeting where officers of the association are elected. Sadly, your elected chairman June Warrington, has been unable to continue in her role due to ill health. I wish to place on record the Executive Group's thanks to June for all her hard work and we wish her well in her recovery.

My report is understandably brief and there is much more detail in the other reports about what has been taking place throughout the year. Whilst working for the constabulary I was involved in a series of projects to re-design the constabulary and have been present at many meetings where NHW was represented, thus the developments that are occurring now are not unfamiliar!

At last year's meeting the Chief Constable confirmed his support and commitment to working with neighbourhood watch members and wanted to see our organisation and other voluntary groups continue to grow and support his staff in keeping Cambridgeshire safe.

We know that there are many challenges to overcome but I am heartened that the constabulary continues to welcome our involvement in shaping processes and procedures and we look forward to continuing that work.

Nationally, the government continues to support NHW and provides funding to enable it to develop. The emphasis is very much on value for money and therefore most of the support that is now available to groups and individual members is created on-line and is accessible to all. Significantly, a key national driver is to ensure NHW locally supports and is active in high crime areas and in communities where engagement is difficult by virtue of language or cultural issues. The constabulary recognizes the same challenges and Cambs NHW needs to consider how best we can support such developments.

Communication between members, and between the constabulary and members, continues to be a priority for us and I am sure this will continue to dominate our work in the coming year.

The imminent appointment of Police and Crime Commissioners will, I am sure, also present good opportunities to Cambs NHW. This is a radical change in police governance and we eagerly await to hear from the candidates how they intend to work with us and their expectations of us.

Finally, I must give a huge thanks to the Members of the Executive Group for their unstinting support and hard work in the last year.

John Fuller

Acting Chairman
Cambridgeshire NHW Executive Group

September 2012

TREASURER's REPORT

I took on the post of Treasurer two months ago at the beginning of July when Polly Wilderspin handed the papers for the 2011-12 accounts to me. The accounts were examined pro-bono by Mr Iain Wilson FCCA who stated that he had not found any problems with them. He also provided guidance on the maintenance of financial records. He has been formally thanked.

The key financial message is that the County Group continues to "live" significantly off its assets with total income over the year of £1253.00, and expenditure exceeding income by £579.73.

However, the balance sheet at the year-end shows that the accumulated surplus has reduced to £10,694.88 so the need for income generation has not yet reached a critical stage.

Over the coming year, the Trustees are setting out to be more proactive, increasing the numbers on the Executive Group to promote the establishment of new NHW Groups and Clusters. This will inevitably involve more expenditure, not least in reimbursing the limited travel expenses and providing seed-corn grants to emergent Groups and Clusters. The financial cushion that we currently have is therefore not as comfortable as it first appears.

In recent months, a modified grant application form was posted on the website. So far, it appears to be regarded as an improvement. We have continued to simplify and improve the financial processes and from the beginning of this financial year revised forms for invoicing and expenses' claims are being brought into use.

In summary, we are financially healthy but we need to become more effective at income generation over the coming financial year.

Morcom Lunt

CNHWEG Hon Treasurer (elect)

September 2012

SECRETARY's REPORT

As TREASURER (CNHWEG)

This year was spent fine tuning new accounting and stock distribution/ holding systems to be more accountable and efficient. I feel generally happy but realise that additional fine tuning is needed and am confident that the new Treasurer will do this. The financial position is sound but there is a need to replace running costs. At present Executive members self-fund most of their travelling and their Area work to a great extent, which I am sure is not realised by many members.

As Member of Constabulary OP REDESIGN Team

This has been a very busy year, with many days spent fulfilling my position as a member of the Op Redesign Board and of the Op. Redesign Watch sub group. Our involvement on the Board has enabled N.H.W to have direct input into the delivery of the newly designed Constabulary. Our inclusion on the Board, the welcome received and the amount of credence given to our input has been truly exceptional. We have contributed to decision making regarding Redesign; submitted a NHW Business Case; developed engagement policies, procedures and staffing arrangements. We have clarified issues such as information sharing. We have produced a working Agreement that is being used as a basis for engagement and working across the county. Through this we have had opportunity to liaise with many officers and to enhance our image as those that are easy to work with and who can make a significant contribution to the solving of and reduction of crime. Where trials were held regarding these new engagement procedures interaction has flourished, intelligence has grown and arrests have been made. New Village/ Group schemes have flourished with the increase in mutual information sharing and whole communities have started working together. Where there has been an effective Village/ Group NHW scheme engaging both with the population and with the police regularly, statistics have shown that such areas can be deemed as having very low crime when compared with others of a similar type. Proof as to how the new way of working together brings results for all.

On COUNTY NHW RESTRUCTURING

In order for us to work alongside the Constabulary after its re design we have restructured some of our Area Representative areas. This has enabled one Area Rep to work alongside one Area Sgt., whereas if we had stayed as before, the boundaries would have been shared. We still need to find NHW leadership assistance in some areas namely St Neots, Yaxley and part of Fenland.

As CNHWEG CHAIR and SECRETARIAL COVER

It was with regret that we heard that June Warrington, who has been absent for a long time through illness, could not continue as Chair and we are thankful to her for her input. With June being unwell and with no formal Secretary in place, we covered as much as we could. This has now been remedied with the arrival of John Fuller. John was formerly a high ranking Police Officer and then, until final retirement, Community Engagement Manager for Cambridge, South Cambs. and for East Cambs. He is also a NHW Street Coordinator. John formally attended Executive Group meetings professionally. He has now stepped up from his NHW Street Coordinator role to take on the position of Acting Chair. With his arrival and Morcom Lunt's willingness to become Treasurer I have agreed to stand as Secretary. This I believe will make a productive team who will work well together for Cambs. N.H.W.

ON POLICE LIAISON

John Fuller is now working alongside me on Op Redesign and on the Eastern area NHW / police liaison panel which we attend with Inspector Paul Ormerod our

constabulary SPOC to whom we are indebted for his assistance. He is now going to be assisted by Sgt. Paul Rogerson (Histon Safer Neighbourhood Team.) I have to pay tribute here to Sgt Rogerson and say that without him much of this progress would not have been possible. His commitment to NHW and to community engagement is an example to all; his ability to think “outside of the box”; to trial and assess ideas and policies; to evaluate results, has been at the forefront of all that has been achieved.

EXECUTIVE GROUP ACHIEVEMENTS SINCE LAST AGM

- We have succeeded in growing our Executive Group
- We have started successful new village schemes particularly in South Cambs. and in parts of Fenland
- We have established a clear and productive dialogue with the constabulary.
- We are still working on ways to reach the “hard to reach” in our society and I have started to work towards this with John Fuller through using Op Redesign contacts and this is very much a work in hand for the coming year.

TO ACHIEVE DURING THE COMING YEAR That NHW would be even more productive :-

It is my view that we need to encourage Coordinators to work together and with their residents to make Cambridgeshire a safer place to live; increasing their awareness as to what is happening around them; reporting suspicious activity concisely, promptly and appropriately to the police; to be the source of intelligence without which the police cannot work.

To continue to grow NHW and to publicise that this is an active organisation that lives in 2012 and that does make a difference to the wellbeing of society.

To fill the gaps still on the Executive Group so that all Cambs. coordinators are well supported and have good engagement with the police.

Polly Wilderspin Honorary Treasurer (2010 – 2012)

Cambridgeshire NHW Executive Group

September 2012