



## Minutes of the Cambridgeshire NHW AGM 2014

(To be approved 24<sup>th</sup> Oct 2015)

**Present:** 55 members – see page 3 below.

**Apologies** Apologies for absence – see page 4 below.

### **Approval of 2013 A.G.M. minutes**

Approval proposed by Janice Coles and seconded by Brian Cloke. Motion agreed nem con.

**Matters arising** There were no matters arising.

**Chairman's Report** – see page 5 below

### **Address by Alan Paul (of the Peterborough NHW Association).**

Alan Paul described the development of Peterborough NHW involvement in Victim Support with a training course that was well attended and that this was very beneficial course for the attenders.

### **Treasurer's report.**

Morcom Lunt reported that over the year, 168 street signs had been delivered, compared with 92 over 2012-13.

The grant from Sir Graham Bright the Police and Crime Commissioner had been significant.

That bank interest, whilst poor, had improved with moving the account to Scottish Widows.

He reminded the meeting that grants were available to support activities aimed at increasing the growth of NHW across the County but highlighted the need for good book-keeping in order to validate grant expenditure. The guidelines for grant applications are on the Cambs. NHW website [www.cambsnhw.org.uk](http://www.cambsnhw.org.uk)

<b>Income:</b>	<b>£</b>
Sale of signs	2,006
Less costs of sales	1,605
Bank Interest	36
P&CC grant received	2,500
<b>Total Income</b>	<b>2,937</b>
<b>Expenditure:</b>	
Printing	360

Accountant fees	nil
Trustees' expenditure	475
Sundry fees	nil
Grants	3,164
Total Expenditure	3,999
Deficit for year	<b>1,062</b>

#### **Assets**

Value of stock of signs	518
Bank Accounts	8708

Acceptance of the accounts was proposed by Geoff varley and seconded by Roger Dawe.

#### **Election of the Executive Committtee.**

The following stood for election to the Executive Group:

- Karoly Von Glos, Cambridge City
- Morcom Lunt, Cambridge City
- David Harrowing, Fenland
- Sue Harrowing, Fenland
- Roy Gerstner, Fenland
- John Fuller, S.Cambs.
- Viv. Nickson S.Cambs.
- Geoff Varley, S.Cambs.
- Polly Wilderspin, S.Cambs.
- Brian Cloke, St Ives, Hunts.
- Alan Paul, Peterborough
- Richard Taylor, Peterborough
- David Godsmark, East Cambs.

That these persons should be elected en-block, proposed Kevin Evans seconded by Bill Mercer.  
Agreed nem con.

#### **Election of Officers.**

The following were duly elected;

Chair	John Fuller
	Proposed by Brian Cloke; Seconded by David Godsmark.
Secretary	Polly Wilderspin

Proposed by John Fuller; Seconded by David Godsmark.

Treasurer Morcom Lunt.

Proposed by John Fuller; Seconded by Brian Cloke.

### **A.O.B**

Brian Wilson the coordinator for Huntingdon reported the need for a coordinator for the St. Neots area. All the ALERT mapping has been completed for this area. He also expressed a need for a Deputy for his own role with a view to take over in the future. He would mentor any persons who wished to express an interest.

Q. Could replacement signs be funded from County funds? The Chair John Fuller pointed out that there are several thousand street signs around the County and that local areas had various means by which to gain funds for signs such as Parish Councils. These should be explored as should the willingness of residents of any streets needing a new sign to contribute, say, one pound each. Brian Cloke reported that Balfour Beatty's had refused to re-erect street signs on replacement lamp posts if the signs were no longer legible.

## **AGM and Conference - Sat 27<sup>th</sup> September 2014 - Attendance List**

	<b>Name</b>	<b>Scheme</b>
	Aitken - John	Huntingdon
	Backhouse - Frank	Gt. Staughton
	Bush - Andy	Hilton
	Bates - Michael	Huntingdon
	Carter - Kirsty	Bassingbourn
	Chapman - Laurie	Ely
	Cloke - Eddie	St. Ives
	Coales - Julie	Wisbech
	Cole – Janice	Brampton
	Deach – Alan	St. Ives
	Davis - Brian	Huntingdon
	Daw - Roger	Orwell
	Dendy - Philip	Gt. Shelford
	Edwards – Bev	Barton
	Evans - Kevin	East Cambs
	Fotland – Colin	Caldecote
	Fuller - John	Bar Hill
	Godby – Val	Girton

Godsmark - David	East Cambs	
Gray - ?	Gt. Staughton	
Hammond - Ivan	Peterborough	
Harknett - Roy	Mepal	
Harris - Ken	Hilton	
Hattersley - Charles	Cambridge	
Henrick - Dave	Catworth	
Jones - James	Chesterton	
King-Underwood - Ray	Wyton	
King-Underwood Wendy	Wyton	
Lake – Jenny	Barrington	
Lambert - Donald	Eaton Socon	
Lauterpacht - Jo	Barrington	
Lunt - Morcom	Cambridge	
Lobb Peter	Gravelly	
Lorimer - Alastair	Girton	
Nickson - Vic	Bassingbourn	
Norris - Michael	St. Ives	
Mabry – Clive		Mepal
Mercer - Bill		Peterborough
Morris - James		Buckden
Paul - Alan		Peterborough
Potter - Chris		Huntingdon
Reynolds - Brian		Willingham
Robins – Brian		Longstanton
Sharpe - Peter		Chatteris
Varley – Geoff		Girton
Vendy – Pam		Bar Hill
Von-Gloss - Karoly		Cambridge
West – Andrew		Girton
West – Lee		Girton
Wilderspin Polly		Swavesey
Williams – Clive		Buckden
Wilson – Brian		Huntingdon
Wilson - Judith		Gt. Shelford
Wilson – Mary		Sawston

**Apologies**

Jeni Humphrys  
Dr. Neville Silverston  
John Hicks  
Bridget Meldal  
Teresa Smith  
Angela Owen-Smith  
Mike Tidball  
Sue Bate  
Pauline Fury  
Janet Wilson  
Gerald Westoby  
Harrowing - Dave  
Harrowing - Sue

**Chairman's Report - 2014**

**John Fuller said he wanted to cover 3 main areas:**

- The role of the Executive
- Progress during the year
- The Future

**Our Role** – this was summarised into two areas namely Governance and Development

**Governance** –

- structure, accountability, representation
- financial, charity,
- a voice in the county, influence, partnerships
- national, regional, county, district, area, town/parish, street...

**Development** –

- growth, support, guidance, best practice
- reduced reliance on police support

- increase coverage in hard to reach communities
- continue to develop the website, make publications available to support members
- making best use of spare time.

### **Progress during the year –**

John reminded us that last year we had set six critical success factors that needed to be achieved in order to enable the organisation to develop effectively. He then spoke briefly about each one as follows:

- **An adequate number of active and effective co-ordinators in many localities across the county**
  - Growth in all areas – countywide 1679 co-ordinators
  - East Cambs = 127
  - Fenland = 211
  - Cambs City = 217
  - Huntingdon = 314
  - Peterborough = 271
  - South Cambs = 537
- **Support to co-ordinators - including best advice and guidelines**

**Website** – regular updates. Referred to Kate Daisley’s complimentary comments about site.

**Publications** – various documents referred to e.g. Make a Difference, Stay Safe, Guide to Getting Involved, and Unwanted Visitors.
- **A new communication and administration system - ALERT messaging**

**Bespoke template** – the police can now email bespoke messages to NHW co-ordinators which clearly show they have been sent to co-ordinators only.

**Avanti** – following many months of dialogue concerning difficulties with calling 101 when NHW co-ordinators need to speak with the police urgently but the issue/incident is not suitable for a 999 call, a new system of using a code word was introduced in February this year. This will enable such calls to be fast tracked to a call handler saving waiting time.
- **Availability of sufficient funding to co-ordinators**

Money is available to support county schemes.  
Donations from P&CC, reserves - Treasurer's Report to follow

- **Sufficient local police staff that are committed to develop effective NHW groups**

Police 'SPOCS'(special point of contact) part of their job description – see police website (crime prevention)

Joint working group to develop better working. Progress has been made but more to do to ensure consistency across county.

- **Sufficient local police staff to deliver effective communications**

Each district has police appointed 'SPOC' Agreed levels of contact between members and police officers/staff

Appointment of dedicated Police Liaison Officer – Constable Lisa Raby.

More training of police staff required and better use of the system will assist the police to detect crime as well as helping NHW keep their communities safe.

### **The Future**

Support to victims of crime - Peterborough Pilot – can NHW do more to help victims of crime recover from their experiences? Will NHW be informed of crime victims who are local to them and who have agreed that NHW can be informed and assist them?

The pilot will seek to address whether such support can become a reality.

More growth

Improved working

### **Conclusion**

John Fuller thanked all members of the Executive Group for their support and work during the past year and all present for their continued support and attendance. He also thanked T/Chief Inspector Paul Ormerod and Constable Lisa Raby and the local area SPOCS for their assistance and support and their willingness to work progressively with NHW.

John Fuller

Chairman

Sept 2014